**NORTH ROSEDALE COMMUNITY ASSOCIATION**
**January 16, 2020**
**OFFICIAL NOTICE OF PROPOSED OPERATING RULE CHANGES**

Dear Member:

This notice is provided to you in accordance with California *Civil Code* section 4360, which requires the Association to provide the Members with a minimum of twenty eight (28) days general notice of proposed rule changes. The purpose of this notice is to offer Members an opportunity to provide comments and opinions on the proposed changes.

North Rosedale Community Association's Election Rules and Procedures are being entirely rewritten to ensure that they are in compliance with the most recent amendments to the Davis-Stirling Act, which became effective January 1, 2020.  An explanation of the purpose and effect of each section of the proposed new rules is presented under each heading that follows the name and number of each rule.

| Section | Purpose and Effect |
|---|---|
| Section 1. Application of Rules | This provision applies these election rules to all matters presented for a membership vote.  The rule further provides that the election rules were intended to comply with *Civil Code* Section 5100 et seq. |
| Section 2. Membership Voting | This section describes the classes of voting membership as set forth in the Governing Documents. |
| Section 3. Record Date | This section fixes a default record date, determining member voting eligibility, to the date the ballots are mailed.  Thus, unless otherwise set by the Board, members as of the date of mailing will be eligible to vote.  Members must also provide updated mailing address to the Association up to five (5) days prior to the record date. |
| Section 4. Candidate Qualifications | Individuals who fail to meet these requirements will not qualify as an eligible candidate. |
| Section 5. Director Requirements | Directors who fail to meet these requirements will no longer qualify to serve on the Board and may be removed. |
| Section 6. Nominations | Members may nominate themselves as a candidate. Additionally, every qualified member who returns a candidacy form by the deadline shall be included in the ballot mailer. |

| Section 7. Solicitation Materials. | All candidates shall have equal access to Association mailings, newsletters, and websites, if such access is provided. Notwithstanding, the Association limits the amount of content any individual candidate may provide for publication. The intended effect is to prevent excessive mailers and to create equity in the amount of material or space available to each of the candidates. |
|---|---|
| Section 8. Availability of Meeting Space. | The Association shall provide access to common area meeting space for any reason reasonably related to a membership vote.  Notwithstanding, the Association may fulfill this obligation by hosting a "Meet the Candidates Night." |
| Section 9. Ballot Distribution. | Ballots shall be distributed to each Member reflected on the membership list as of the record date.  Ballots submitted by a person with general power of attorney for a Member, if valid and timely returned, will be counted by the Association. |
| Section 10. Proxies. | This section states the Association's rules relating to the use of proxies. |
| Section 11. Inspector(s) of Election. | Persons or entities that fail to meet the requirements of this section may not serve as inspector of election.  This rule also sets forth default procedures as to how the inspector(s) of election is/are selected; how election materials are sent, received, and stored. |
| Section 12. Meeting Conduct. | This rule sets forth the rules governing conduct at any election. |

The Board invites your comments on these proposed Operating Rule changes. The proposed changes will be considered for adoption by the Board at its open session meeting set for **February 20, 2020. The meeting will be held at The Resort 740 E Sierra Madre, Azusa.**

Comments may be delivered at the meeting, mailed to Keystone Pacific Property Management, 3155-D Sedona Court, Suite 150, Ontario, CA 91764, Attn: Gloria Vizzini, or may be submitted via email to gvizzini@keystonepacific.com

Most Sincerely,

Board of Directors
NORTH ROSEDALE COMMUNITY ASSOCIATION